

# Minutes

## **Regular Board of Education Meeting Unified School District No. 473, Chapman, KS**

**August 11, 2025**

**Brenda Edleston, School Board President, called the Regular Meeting of the USD 473 Board of Education to order at 6:30 pm at the Education Center located at 822 N. Marshall, Chapman, KS.**

**Other Board Members Present: Jessica Murphy, Adam Elliott, Jennifer Elliott and Betsy Edwards (Dana Obermeyer was absent)**

**Also Present: Kevin Suther – Superintendent, Michele Sutter - Board Clerk Shelby Amancio, Laurie Rutherford, Kara Wilkins, Ashley Stearns, Afton Diehl, Stacy Smiley and Kate Thornton**

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**Jessica Murphy made the motion to adopt the Agenda as presented. Jennifer Elliott seconded the motion; motion carried 5-0.**

### CONSENT AGENDA:

**Jennifer Elliott made the motion to approve the consent agenda. Jessica Murphy seconded the motion; motion carries 5-0.**

- Approve the minutes from the Regular July 21, 2025 BOE Meeting
- Financial Reports: Treasurer, Food Service & Petty Cash
- Payment of Bills
- Public Participation

### NEW BUSINESS:

#### Al A Carte Prices

**Superintendent Suther provided the overall list from Opa he received from the food service director, Jennifer Tiller. Chapman High School does not offer this many choices but allows a larger variety to choose from as options. He did reiterate the fact that students are not allowed to purchase these items with their regular lunch card and must pay cash.**

**Brenda Edleston asked if the prices were the same as last year. Some have increased with raising food costs but the range is mainly between 75 cents to \$1.50.**

### Memorandum of Understanding Approval for Mental Health Intervention Team

The funding was authorized again by the State of Kansas for the MHIT program (Mental Health Intervention Team). This is the agreement that each school in Dickinson County signs to work cooperatively with Central Kansas Mental Health to provide services within the school building with approval of the parents. Part of the grant is the funding of a Mental Health liaison who coordinates the services and insurance with USD 473, Central Kansas Mental Health, parents, and students. We share the liaison which she works out of our district for two days and three days with the Herington School District. We have at least 40 students who take part from CHS, CMS, CES and Enterprise Elementary. The only financial portion for USD 473 is paying a percentage of the liaison salary, who is Nicole Barnes, and our part is \$10,992.25. We have been taking this out of the Title IV money which we are thankful that these funds were just released by the Federal Government on Friday, July 27th.

Adam Elliott made the motion to approve this MOU. Jessica Murphy seconded the motion; motion carried 5-0.

### Memorandum of Understanding Approval for the Wee Lads & Lasses

This is an annual agreement with USD 305 and our special education cooperative to have a preschool at Chapman Elementary that is a model for IEP students that are 3 and 4 years old along with mentor students of the same age. Mrs. Schlesener is considered a Salina employee but helps to cover not only her program but the special education needs of our other preschools along with Head Start in Enterprise. Schools are required to cover any IEP needs of students in our district that are 3 years old and above so this helps to provide that service in person at all our District Elementary schools.

Jennifer Elliott made the motion to approve this MOU. Betsy Edwards seconded the motion; motion carried 5-0.

### Memorandum of Understanding Approval for the Heartland Head Start Program

This agreement is between Heartland Early Education, USD 305 and USD 473 for the continued offering of the Head Start Program in Enterprise. We do provide the following:

- \*Building and repairs
- \*Busing
- \*Snacks & Lunch through the CACFP program

We have tried to make more connections with the Head Start program with

**providing curriculum support and testing with MTSS coordinator, Stacy Smiley, and connections to our Enterprise building with transitions to Kindergarten.**

**Adam Elliott made the motion to approve this MOU. Jessica Murphy seconded the motion; motion carried 5-0.**

### **Back to School In-Service**

**Superintendent Suther and MTSS coordinator, Stacy Smiley, went over the plans for when the teachers return next week. Also, we have the NEW teacher In-Service on Friday, August 15th. The itinerary has been e-mailed out to all staff so everyone knows where they should be and what is provided. The theme is, "BRING THE MAGIC". Just some of the activities include team building, formative assessment work, faculty meetings, instructional support presentation from Greenbush Learning Center, and much more.**

### **Back to School Picnic**

**The picnic is a time for ALL employees of USD 473 to gather together in a casual setting on Friday, August 15th at the city park for food, conversation and use of the pool to swim. Staff is encouraged to attend and bring their families. Any employee from the district who comes will receive a door prize.**

### **Enrollment Report**

**All building Administrators were in attendance and shared some information about their building numbers for this year. This is only preliminary because the official count day is on September 20th. The high school has maintained around the same number as last year but will be some concern next year as 104 seniors graduate which is one of the largest classes. Blue Ridge elementary is a highlight where the numbers have really increased especially in the lower grades and the new preschool.**

### **Personnel**

**Betsy Edwards made the motion to approve all personnel changes as presented. Jennifer Elliott seconded the motion; motion carried 5-0.**

#### **Resignations:**

Steve Simpson - Chapman High School Head Track Coach

Adam Wooldridge - Chapman Middle School Custodian

#### **New Hires:**

Todd Callahan - Chapman High School Assistant Football Coach

#### **Substitute Teachers for 2025-26:**

**Chelsea Armbruster**

**Laura Armendariz**

**Fannye Belt  
Phyllis Cheney  
Amy Feigley  
Pamela Goldsmith  
Christy Gonzalez  
Joanie Hayden  
Brenna Hayse  
Leesa Hettenbach  
Kathy Hoffman  
Kathy Hoover  
Jackie Hummel  
Sheila Hummel  
Amy Jackson  
Jennifer John  
Marissa Johnson Steerman  
Renee Jury  
Sondra Knitter  
Judd Liebau  
Colby Mohr  
Joanna Ogan  
Jerry Rankin  
Shelby Remington  
Lane Roney  
Trent Sanchez  
Lisa Seirer  
Rocky Seirer  
Dale Shelar  
Steve Simpson  
Bob Smith  
Cristy Smith  
Rolinda Smith  
Joyce Steffen  
Rebecca Stoffer  
Patricia Stout  
Rebekah Thomas**

**Bus Drivers for 2025-26:**

**Gerald Aramowicz  
Darius Ballard  
Kristopher Cady  
Gary Crump  
Ashley Davidson  
Cindy Davis  
Bruce Eichelberger  
Julia Evans  
Ben Freeman  
Elizabeth Gentet  
Dave Gfeller  
Sherri Hedstrom  
Joyce Hill  
Lawrence Hill**

Kathy Hoffman  
Craig Klukas  
Megan Lewis  
Connie Marshall  
LaQuita Newbern  
Debra Roper - SPED  
Charles Sarvis  
Shelly Sexton  
Dale Shelar  
Tamara Smith  
Tim Stanley  
Sara Steppe  
Barb Turpin  
Cathy Zumbrunn

Substitute Bus Drivers for 2025-26:

Bill Bergman  
Brandy Duntz  
Von Flora (Small Bus only)  
Amy Jackson (Small Bus only)  
Denny Steinour

Adjourn

Adam Elliott made the motion to adjourn. Jennifer Elliott seconded the motion; motion carried 5-0.

Meeting adjourned - 7:12 pm



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Brenda Edleston, Board President



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Michele Sutter, Board Clerk