

Minutes

Regular Meeting of the Board of Education Unified School District No. 473, Chapman, KS

July 15, 2024

Brenda Edleston, School Board President, called the Regular meeting of the Board of Education to order at 7:01 pm at the Education Center located at 822 N. Marshall, Chapman, KS.

**Other Board Members Present: Dana Obermeyer, Betsy Edwards, Kelly Kuntz, Jennifer Elliott and Jessica Murphy
(Adam Elliott was absent)**

**Also Present: Kevin Suther – Superintendent, Michele Sutter - Board Clerk
Kara Wilkins and Laurie Rutherford**

Betsy Edwards made the motion to adopt the agenda as presented. Dana Obermeyer seconded the motion; motion carried 6-0.

Election of Officers

Jennifer Elliott made the motion to nominate Betsy Edwards as President. Kelly Kuntz seconded the motion; motion carried 6-0.

Betsy Edwards made the motion to nominate Kelly Kuntz as Vice-President. Jessica Murphy seconded the motion; motion carried 6-0.

Brenda Edleston made the motion to adopt the Consent Agenda as presented. Jessica Murphy seconded the motion; motion carried 6-0.

- 4.01 Approve the Minutes from the Budget Amendment Hearing on June 10th, the Regular June 10th Board Meeting and also the Special June 28th BOE Meeting
- 4.02 Financial Reports: Treasurer, Food Service, Petty Cash
- 4.03 Payment of Bills
- 4.04 Reimbursement for Mileage
- 4.05 1,116 Hour Calendar
- 4.06 Approve the Substitute Teacher Pay Rate for 2024-25
- 4.07 Public Participation

(There was no OLD business)

NEW BUSINESS:

July Resolutions

Superintendent Suther explained each resolution with the Board. When the Resolution for Date and Time of Meeting was brought up, Brenda Edleston said it would be beneficial to the staff to bump up the meeting start time. After some discussion, the Board felt they could start the meetings earlier and that 6:30pm could be a compromise between 6pm and 7pm. Betsy Edwards wanted to vote on each Resolution individually, recording the motions:

GAAP Resolution - Kelly Kuntz made the motion to approve the Resolution for GAAP for the 24-25 school year. Brenda Edleston seconded the motion; motion carried 6-0.

Petty Cash Resolution - Jennifer Elliott made the motion to approve the Petty Cash Resolution for the 24-25 school year. Jessica Murphy seconded the motion; motion carried 6-0.

Activity Fund Resolutions - Jessica Murphy made the motion to approve the Activity Fund Resolutions for all (6) schools and the Education Center for the 24-25 school year. Jennifer Elliott seconded the motion; motion carried 6-0.

Rescinding Policy Resolution - Brenda Edleston made the motion to approve the Rescinding Policy Resolution for the 24-25 school year. Jessica Murphy seconded the motion; motion carried 6-0.

Home Rule Resolution - Jennifer Elliott made the motion to approve the Home Rule Resolution for the 24-25 school year. Brenda Edleston seconded the motion; motion carried 6-0.

Resolution for Meeting Dates, Time and Location - Brenda Edleston made the motion to approve this Resolution, with the amendment of the start time change from 7:00 pm to 6:30 pm for the 24-25 school year. Dana Obermeyer seconded the motion; motion carried 6-0.

Resolution to Transfer Funds - Jennifer Elliott made the motion to approve this Resolution for the 24-25 school year. Jessica Murphy seconded the motion; motion carried 6-0.

Resolution for the Destruction of Records - Jessica Murphy made the motion to approve this Resolution to destroy Board Packets and Payroll and Food Service records for the 2016-17 fiscal year. Kelly Kuntz seconded the motion; motion carried 6-0.

Annual Appointments

Brenda Edleston made the motion to approve all appointments that Superintendent Suther presented to the Board. Jennifer Elliott seconded the motion; motion carried 6-0.

1. July 1st Appointments

District Treasurer - Sarah Stalder; Deputy Treasurer - Michele Sutter

Attorney - Vic Davis, Junction City, KS

2. Designation of Bank Depositories

Astra Bank - Chapman, KS

Dickinson County Bank - Enterprise, KS

Exchange Bank - Junction City, KS

3. Designation of Official Newspaper for Legal Publications

Dickinson County News-Times Newspaper

4. Appointment of Authorized Representatives

Freedom of Information Officer - Kevin Suther

Food Service Fund - Debi Sweet and Kevin Suther

Food Service Authorized Representative - Debi Sweet

Hearing Officer for Free and Reduced Meals - Kevin Suther

Title Coordinator and Compliance Officer - Stacy Smiley

Impact Aid Officer - Andrea Koster and Kevin Suther

Attendance Officers - Building Principals

KPERS Agent - Debi Sweet

Title IX Coordinator - Kevin Suther

Health Insurance Group Leader - Andrea Koster

ADA Compliance - Kevin Suther

Homeless Liaison/Migrant Coordinator - Jamey Dalke

Wellness Coordinator - Kate Thornton

Section 504 Coordinator - Building Principals, Tara Tiernan and Superintendent designees

Gate Receipts - Clint Merritt

Board Committee Appointments

Consideration was taken for two committees that our Board of Education has representation on.

Current Assignments:

Kelly Kuntz - Smoky Hill Learning Center Executive Board

Kelly Kuntz - Irish Foundation Representative

Jessica Murphy - Irish Foundation Representative

The Board discussed if anyone else would like to sit on one of these committees/boards. Kelly Kuntz said he would be willing to stay but would also step down since he was on two separate committees if someone else would serve. Jessica Murphy said she would like to stay on the Irish Foundation as a representative. Brenda Edleston said she would consider taking Mr. Kuntz's place on the Smoky Hill Learning Center Executive Board.

Brenda Edleston made the motion to continue with Kelly Kuntz and Jessica Murphy on the Irish Foundation. Jennifer Elliott seconded the motion; motion carried 6-0.

Jessica Murphy made the motion to have Brenda Edleston replace Kelly Kuntz as the Smoky Hill Learning Center Executive Board Member. Jennifer Elliott seconded the motion; motion carried 6-0.

KASB Governmental Relations Network Representative

Brenda Edleston is our current representative and would like to step down. Jennifer Elliott said she would willing to take her place. Jessica Murphy made the motion to have Jennifer Elliott represent USD 473 as the KASB Governmental Relations Network Representative. Brenda Edleston seconded the motion; motion carried 6-0.

Set Budget Meeting and Revenue Neutral Rate Hearing Date and Time

Superintendent Suther said the budget is close to being complete. He will Zoom with KSDE Financial Representatives on Wednesday to go over the details. He is trying to keep the mills as close as we can to last year. USD 473 has to let the Dickinson County clerk know by Friday, July 19th that we are exceeding the RNR. Jessica Murphy made the motion that the Revenue Neutral Rate Hearing take place and then the Budget Hearing on Tuesday, August 20, 2024 starting at 7:30am at the Education Center. Jennifer Elliott seconded the motion; motion carried 6-0.

Memorandum of Understanding Agreement from Central Kansas Cooperative in Education; 2024-25 Wee Lads/Lasses Pre-School Agreement

Superintendent Suther explained the Agreement between USD 305 and USD 473 with the 3 & 4 year olds in our Wee Lads/Lasses Pre-School program. This is an annual agreement with USD 305 and our special education cooperative to have a preschool at Chapman Elementary that is a model for IEP students that are 3 and 4 years old along with mentor students of the same age. Mrs. Schlesener is considered a Salina employee but helps to cover not only her program but the special education needs of our other preschools along with Head Start in Enterprise. Schools are required to cover any IEP needs of students in our district that are 3 years old an above so this helps to provide that service at all our District Elementary schools onsite. We sign a yearly MOU every July for the upcoming year. Kelly Kuntz made the motion to approve the MOU. Brenda Edleston seconded the motion; motion carried 6-0.

KASB Policy Updates

On Tuesday, July 2, a preliminary injunction was granted by a federal judge that prevents the final Title IX rules issued in April from going into effect on Aug. 1, 2024.

As a result, the following updated policy recommendations KASB issued in June should NOT be adopted by our board:

- Policy GAAC**
- Policy GARIA**
- Policy JGEC**
- Policy JGECAA**

USD 473 proceeded with adoption of all the updated policies in June which means with the ruling by the Federal Judge we will go back to the original policies for Title IX.

Brenda Edleston made the motion that the updates to Policies GAAC, GARIA, JGEC, and the addition of Policy JGECAA adopted by the board on June 10, 2024, be rescinded and the previous versions of Policies GAAC, GARIA, and JGEC be readopted and approved. Jessica Murphy seconded the motion; motion carried 6-0.

KASB Annual Convention

The annual KASB convention will take place on November 15-17, 2024 this year. The registration opened on July 12, 2024. If any board members would like to attend, they should contact Michele Sutter and she will make the registration and hotel accommodations if needed.

Back to School Picnic

The annual picnic for staff and their families is Friday, August 9th at the city park. The Board is invited to help with the grilling and all food will be provided. There will also be an open swim time between 6-8 pm. A flyer with all the details is coming soon.

Personnel

There were no personnel items to discuss.

Adjournment

Jennifer Elliott made the motion to adjourn. Kelly Kuntz seconded the motion; motion carried 6-0.

Meeting adjourned - 7:51 pm

Michele Sutter, Board Clerk